

CONCEPTS AND ROLES IN BUSINESS AND
NON-INSTRUCTIONAL OPERATIONS; GOALS AND OBJECTIVES

Fiscal Management

The board of education recognizes that money and money management are a necessary support of the whole school program. To make that support as effective as possible, the board intends:

- A. To encourage advance planning through the best possible budget procedures;
- B. To explore all practical sources of dollar income;
- C. To guide the expenditure of funds so as to extract the greatest educational returns;
- D. To expect top-quality accounting and reporting procedures; to adopt and implement sound fiscal procedures. The school business administrator shall prepare a manual of procedures to ensure that all business operations of the district are carried out uniformly, efficiently and in accordance with law and board policy.
- E. To maintain a level of per pupil expenditure sufficient to provide high quality education.

Support Services

The board of education expects operation and maintenance of the school plant and equipment to set high standards of safety, to maintain the health of pupils and staff, to reflect the aspirations of the community, to support environmentally the efforts of the staff to provide a good education and to preserve the community's major investment.

Date: March 14, 1990

Legal References:

<u>N.J.S.A.</u>	18A:4-14	Uniform system of bookkeeping for school districts
<u>N.J.S.A.</u>	18A:17-14, 1 through -14.3	Appointment of school business administrator; may act as secretary; duties, etc...
<u>N.J.S.A.</u>	18A:18A	Public School Contract Law
<u>N.J.S.A.</u>	18A:33	Facilities in general
<u>N.J.S.A.</u>	18A:39	Transportation to and from schools
<u>N.J.A.C.</u>	6:3-1, 18	School business administrator
<u>N.J.A.C.</u>	6:8-4.3(a)5	Evaluation of elements and standards (facilities)
<u>N.J.A.C.</u>	6:-4.3(a)10	Evaluation of elements and standards (financial)
<u>N.J.A.C.</u>	6:20-2	Bookkeeping and accounting in local school districts
<u>N.J.A.C.</u>	6:21	Pupil transportation
<u>N.J.A.C.</u>	6:22	School facilities planning services
<u>N.J.A.C.</u>	6:79-1 et seq.	Policies for free and reduced price meals and/or free milk

Manual for the Evaluation of Local School Districts (P.T.M. No. 700.7, revised July 1988)

