

RUMSON SCHOOL DISTRICT  
Rumson, New Jersey

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Certification Salary Adjustment Request

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

The Board agrees to compensate a teacher as per below upon receipt and maintenance of current National Teaching Standard Board Certification. No graduate credit will be given for NTSB certification.

- National Teaching Standard Board Certification \$2,800
- American Nurses Credentials Center Certification \$1,400
- American Speech Language Hearing Association Certificate of Clinical Competence \$1,400

Effective July 1, 2007, the payment to faculty members for achieving this certification status shall be made pensionable to the extent it is recognized by the New Jersey Division of Pensions and Benefits as creditable for pension purposes. In the event a faculty member does not maintain his/her certification status, this payment shall be removed from the staff member's base salary and no longer considered for pension purposes.

For salary adjustments to be considered all certificate holders must re-apply annually, no later than August 1<sup>st</sup> of each year, by completing the following. Salaries will only be adjusted once in September of each year.

1. Provide the Certificate Title: \_\_\_\_\_ Date Received: \_\_\_\_\_  
Date Expired: \_\_\_\_\_
2. Attach a copy of the current certificate.
3. Attach a summary of maintenance requirements of your certificate as well as a proposed timeline for those activities.

**Signatures/Authorization**

1. I verify that I hold a valid certification and request that for school year \_\_\_\_\_ the stipend will be added to my salary as stipulated above.
2. Superintendent's Approval:                      Yes                      No                      (circle one)  
Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_
3. Business Admin. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

cc:     **Superintendent, Board Office, Staff Member**